

(Reference Chapter XV, Para A.1(a))

Application for Registration of Motor Vehicles of Foreign Representations and their entitled members

(To be filled in quadruplicate)

1. Full Name, designation and address of the : _____
Diplomatic Officer /entitled Officer
OR
The Foreign Representation
2. Name & address of the person / company from : _____
whom the vehicle was purchased / imported
3. In case of an imported car, Name of the port : _____
through which the vehicle was imported
(attach a copy of the Bill of Lading)
4. Number & date of the Customs/Excise Duty : _____
Exemption Certificate (attach a copy)
5. If imported, Country from which imported : _____
6. Class of vehicle (Passenger/Commercial) : _____
7. Type of vehicle (Saloon/Coupe/Hatchback) : _____
8. Make : _____
9. Model : _____
10. Year of Manufacture : _____
11. Number of Cylinders : _____
12. Horse Power/Engine Capacity : _____
13. Chassis Number : _____
14. Engine Number : _____
15. Seating Capacity (including driver) : _____
16. Unladen Weight ; _____
17. Particulars of previous registration, if any : _____
(attach a copy of the Registration Certificate)
18. Exhaust Emission Standards : Euro/Bharat Stage III/IV
(attach a copy of the initial certificate of _____
compliance with pollution standards, safety _____
Standards of components and road worthiness _____
issued by the manufacturer)
19. Details of the insurance policy : Type : Third Party/ Comprehensive
(attach a copy)
Value : Rs. _____
Valid up to : _____

- 20.* Colour or colours of body, wings and frontend : (i) Front Axle : _____
(ii) Rear Axle : _____
(iii) Any other Axle : _____
- 21.* Number, description and size of tyres : (i) Front Axle : _____
(ii) Rear Axle : _____
(iii) Any other Axle : _____
- 22.* Maximum laden weight : _____
- 23.* Maximum Axle weight : (i) Front Axle : _____
(for heavy motor vehicles only) (ii) Rear Axle : _____
(iii) Any other Axle : _____

Certificate

I hereby declare that this vehicle has not been registered in any other State in India and that no information has been withheld or suppressed.

Place: _____

Date :DD/MM/YYYY

(Signature of the applicant/authorized person)

(Name and Designation)

Countersignature of the FR

The above particulars are verified.

Place: _____

**Seal of
FR**

Date :DD/MM/YYYY

*(Signature of the Head of FR
or the Officer authorized to sign for this purpose)*

(Name and Designation)

(For use in the Ministry of External Affairs (Protocol Division)/ Protocol Department of the State Government concerned/ MEA Branch Secretariat)

Certified that _____ *(Name of the Foreign Representation
/Name and designation of the Entitled Member of the Foreign Representation)* is recognised by the Government of India and that it/he/she is entitled to exemption from payment of registration fee. The vehicle whose particulars are given above has been assigned registration number _____.

Place: _____

Official seal

Date :DD/MM/YYYY

(Signature of the Protocol Officer)

*Information at S.Nos. 20, 21, 22 & 23 are to be provided only for a rigid frame heavy motor vehicle of two or more axles.

Certificate of inspection of the vehicle

Certified that the particulars contained in the application are correct and the vehicle complies with requirements of the Motor Vehicle Act,1988 and the Rules made there under.

Date : DD/MM/YYYY

(Signature of the Inspecting Authority)

(Name and Designation)

Office Endorsement

Ref. Number

Office of the _____

Dated DD/MM/YYYY

The vehicle _____ (Make/Model) bearing Chassis number _____ and Engine number _____ has been registered in the name of _____ under registration number _____.

(Signature of the authorized officer)

To,

The Protocol Officer Special
Ministry of External Affairs,
Room No. 1099, B Wing,
Jawaharlal Nehru Bhawan,
23-D Janpath, New Delhi-110011

**Please note the information in the box
for completion of Form 19**

Abbreviations used:

FR for Foreign Representation

EC for Customs Duty Exemption Certificate

PP for Privileged Person

MEA for Ministry of External Affairs

This Form is to be submitted in quadruplicate (4 identical copies) with the following documents:-

1. An accompanying Note Verbale of the FR (with the first copy only).
2. A copy of the **Prior Approval** of the Protocol Special Section of MEA/ State Government Protocol/MEA Branch Secretariat for the purchase of the right hand drive vehicle by the FR/ PP.
3. In case of **second hand purchase** from another FR/ PP, a copy of the **sale permission** issued by the Protocol Special Section of MEA/State Government Protocol/MEA Branch Secretariat to the seller of the vehicle.
4. A Copy of the **Registration Certificate** of the vehicle (in case of a second hand vehicle).
5. Document showing availment of Excise Duty exemption (if availed) or Customs Duty Exemption Certificate (in case of an imported vehicle). (**Reference Serial No.4 of Form19**).
6. A copy of the **Bill of Entry** with endorsement in the name of the current owner (in case of an imported vehicle).
7. A copy of the **Invoice** of the vehicle (not mandatory for old vehicles).
8. A copy of the **Bill of Lading** of an imported vehicle (**Reference Serial No. 3 of Form19**).
9. A copy of **valid insurance policy** of the vehicle.
10. A copy of the **certificate of compliance** with the prescribed Exhaust Emission Control