

(Reference Chapter XIII, Para A.1)

**Application for Grant of Permission to Sell or Dispose of Motor Vehicle imported free of  
Customs Duty**

(To be filled in triplicate)

I \_\_\_\_\_ (*Name and designation of the seller*) or We  
\_\_\_\_\_ (*Name of the Mission / Post / Organization*) do, hereby, state  
that:-

I / We wish to sell the motor vehicle, the description of which is given in the Schedule annexed hereto,  
to \_\_\_\_\_ (*Name & particulars of the buyer*).

**OR**

I / We wish to re-export the vehicle to \_\_\_\_\_ (*Name of the country*).

**Certificate**

I / We certify that:-

- (i) The proposed buyer is a Privileged Person (*date of arrival in India : \_\_\_\_\_*) /  
Non-Privileged Person.
- (ii) The motor vehicle has been in my / our possession for a period of \_\_\_\_\_ years  
and \_\_\_\_\_ months from the date of its registration.
- (iii) The vehicle was imported / registered within the first year of my arrival in India.
- (iv) I am / We are entitled to duty free sale of the vehicle to a Non-Privileged Person based on the principle  
of reciprocity in terms of Foreign Privileged Persons' (Regulation of Customs Privileges) Rules, 1957 as  
amended from time to time.
- (v) The sale price of the motor vehicle is ₹ \_\_\_\_\_.
- (vi) The vehicle is Left / Right hand driven : **LHD / RHD**

I / We request that the concurrence of the Government of India, Ministry of External Affairs, to this sale  
/ re-export may kindly be communicated to me / us.

Place : \_\_\_\_\_

Seal of FR

\_\_\_\_\_  
( *Signature of the applicant / authorized person* )

Date : \_\_\_\_\_

\_\_\_\_\_  
( *Name and Designation* )

\_\_\_\_\_  
( *Name of the Mission / Post / Organization* )

**Schedule**

**1. Particulars of the vehicle**

- (i) Registration Number : \_\_\_\_\_
- (ii) Date of Registration : \_\_\_\_\_
- (iii) Make : \_\_\_\_\_
- (iv) Model : \_\_\_\_\_
- (v) Year of Manufacture : \_\_\_\_\_
- (vi) Horse Power / Engine Capacity : \_\_\_\_\_
- (vii) Engine Number : \_\_\_\_\_
- (viii) Chassis Number : \_\_\_\_\_
- (ix) Left hand driven or Right hand driven : \_\_\_\_\_
- 2. Date of first import of the vehicle into India : \_\_\_\_\_
- 3. Port of importation into India : \_\_\_\_\_
- 4. Whether imported / purchased for personal or official use : \_\_\_\_\_
- 5. If purchased from a privileged person, please provide his / her Name & particulars and Identity CardNumber : \_\_\_\_\_
- 6. Date of endorsement of the Bill of Entry with the current owner's name ( *attach a copy* ) : \_\_\_\_\_
- 7. Date of Arrival in India of the seller : \_\_\_\_\_
- 8. Expected date of departure of the seller from India : \_\_\_\_\_
- 9. Reason for sale / re-export of the vehicle : \_\_\_\_\_

Place : \_\_\_\_\_

Date : \_\_\_\_\_

\_\_\_\_\_  
( *Signature of the applicant / authorized person* )

\_\_\_\_\_  
( *Name and Designation* )

**Countersignature of the FR**

Above particulars are verified.

Place : \_\_\_\_\_

Seal of  
FR

Date : \_\_\_\_\_

\_\_\_\_\_  
( *Signature of the Head of FR  
or the Officer authorized to sign for this purpose* )

\_\_\_\_\_  
( *Name and Designation* )

***Please note the information in the box for  
completion of Form 17***

*Abbreviations used :*

**FR** for Foreign Representation

**EC** for Customs Duty Exemption Certificate

**PP** for Privileged Person

**MEA** for Ministry of External Affairs

**This Form is to be submitted in triplicate ( 3 identical copies ) with the following documents :-**

1. An accompanying Note Verbale of the FR (with the first copy only).
2. A copy of the Prior Approval of the Protocol Special Section of MEA / State Government Protocol / MEA Branch Secretariat for import / purchase of the vehicle by the FR/PP (i.e., seller).
3. . In case of sale to another FR/PP, a copy of the Prior Approval of the Protocol Special Section of MEA / State Government Protocol / MEA Branch Secretariat obtained by the intended buyer.
4. Copy of the Bill of Entry showing ownership in favour of the current owner.  
**(Reference Serial No. 6 of the Schedule indicated in Form 17).**
5. Copy of the Registration Certificate of the vehicle.
6. Copy of the Invoice & Bill of Lading *(optional – for confirming the Chassis & Engine numbers with the vehicle details figuring in the Bill of Entry).*
7. In case of scrapping of the vehicle in the open market, additional documents are required.